UMINA PUBLIC SCHOOL
P & C ASSOCIATION

MINUTES
8 December 2009 at 7.00pm

Meeting opened: N. Mottlee declared meeting open at 7.08.

Present: N. Mottlee, P. Farrugia, D. Brown, L. Butler, S. Perry, C. Headford, S. Tuthill

Apologies: K. Powell, C. Andrews

Minutes of Previous Meeting held 10 November 2009

Accepted.

Moved: L. Johnson  Seconded: D. Brown

Business Arising from Previous Minutes

- **Update on P&C Incorporation** – R. McDonald has copy of our Constitution and is looking at it for differences from Federation’s constitution. He will go through any changes with N. Mottlee over holidays to look at changes prior to AGM next year.
  
  **Action:** N. Mottlee

- **Splash-a-thon / Beach-a-thon** – date 26 March 2010. N. Mottlee to contact Council to look at permission required to use the beach instead.
  
  **Action:** N. Mottlee

- **Storage of School Jackets** – Action still with K. Powell
  
  **Action:** K. Powell

- **Air Conditioning** – C. Andrews to get a second quote.
  
  **Action:** C. Andrews

- **New Building** – ongoing.
- **Recipe Book** – L. Johnson: start it off early next year. Roll over to next year’s agenda.
- **CD fundraising idea** – L. Butler presented some initial ideas notes attached. Look at forming a working party. N. Mottlee to put in newsletter next year for expressions of interest.

  **Action:** N. Mottlee

Incoming Correspondence

<table>
<thead>
<tr>
<th>Date</th>
<th>From:</th>
<th>Re:</th>
</tr>
</thead>
<tbody>
<tr>
<td>1/12</td>
<td>MarQuik</td>
<td>Shelter Systems</td>
</tr>
<tr>
<td></td>
<td>Greenhouse News</td>
<td>Environment Newsletter (pass to J. Darwin)</td>
</tr>
<tr>
<td></td>
<td>P&amp;C Federation</td>
<td>2010 Annual conf advanced notice</td>
</tr>
<tr>
<td></td>
<td>Pens Plus</td>
<td>Fundraising – Xmas gift specials</td>
</tr>
<tr>
<td></td>
<td>Bakers Delight</td>
<td>Xmas Tart fundraiser</td>
</tr>
<tr>
<td></td>
<td>Commonwealth Bank</td>
<td>Statement</td>
</tr>
</tbody>
</table>

Moved: L. Johnson  Seconded: L. Butler
Outgoing Correspondence

Nil.

Principal’s Report

See attached.

Treasurer’s Report


Moved: S. Tuthill Seconded: L. Butler

Uniform Shop Report

Total balance $5297.34. Orders being collected in December and January are yet to be paid for. We have a delayed payment to LW Reid next year. Tomorrow is stocktake day and last day we’re open. Open in school holidays on 13th and 20th January for order pickups.

Moved: L. Johnson Seconded: L. Butler

School Council

First meeting with new committee being held tomorrow afternoon at 3.30pm.

CCCP&C Associations Report

Meeting was held Monday week ago at Brisbane Water Campus. Presentations by: Marie Andrews, Robin McKeiron (DET regional director for Hunter Central Coast), Michelle Vanstone (Volunteering Central Coast), presentation by school – students talked about the school split middle/senior school, benefits etc. All positive comments. Impressed with school, no. 1 in state for agriculture. Good performing arts section. Next meeting will be February next year. EFTPOS special negotiated rates for P&C.

Motion put forward to Uniform shop to apply for a mobile EFTPOS facility in the P&C Uniform shop. All in favour. Motion unanimously carried.

General Business

School Hall: L. Butler asked about air conditioning in the school hall. Put on next year’s agenda.  

Why isn’t there an Aboriginal flag in the hall – one on flagpole – P. Farrugia to look into.  

New principal is not on the board in the office – P. Farrugia to look into.  

Smartboards in new building: Not getting them in new building. N. Mottlee has been in contact with Belinda Neal and Marie Andrews. Marie Andrews has responded that it was a mistake with the contractors in the entire region. At this stage infrastructure will be in place but not installed. N. Mottlee will bring this up at next CCCPC meeting.

Newsletter advertising: and communication. Brochures included in newsletter not necessarily appropriately educationally based. School council looking at communication between parents and
school. Shared Care parents can provide the office with addressed envelopes and ask for copies of newsletters to be sent home to them. Possibly set up email group to send notes out to shared care parents.

**Close of Meeting**

N. Mottlee wished everyone a Merry Christmas.
Meeting closed at 9.00pm.

Next Meeting: General Meeting – 9 February 2010, 9.30am

Att. Principal’s report
Treasurer’s report
CD Fundraising
Uniform shop report

________________

**Principal’s Report – Paul Farrugia, Acting Principal**
**December 2010-02-01**

- Apologies from Chris Andrews.
- Thankyou to P&C for tremendous support during 2009.
- Busy end to the year.
  - Stage 1 and Early Stage 1 Presentations today.
  - Stage 2 and Stage 3 Presentations tomorrow.
  - School Council meeting tomorrow.
  - Year 6 Farewell Thursday, 10 December.
  - Reports home Friday, 11 December.
  - Combined Scripture Service Friday, 11 December.
  - Volunteer ‘Thank You’ Morning Tea Friday, 11 December, 11.00am in Library. All volunteers are welcome to attend.
  - Classroom changes for the last week of term.
  - Stage 2 Movie Excursion - Monday, 14 December.
  - Party Day all classes - Monday, 14 December.
  - Talent Quest – Tuesday, 15 December.
  - Last Day for students – Wednesday, 16 December.
  - Staff Development Days: Thursday, 17 December and Friday, 18 December. Staff at Umina Surf club for professional development activities.

- Dates to return to school in 2010:
  - Staff return – Wednesday, 27 January.
  - Students Years 1 to 6 return Thursday, 28 January.
  - Kindergarten students begin as per enrolment information on Friday 29 January or Monday, 1 February.

- Thank staff for their efforts in 2009.
- Enrolments 2010 – 815 students. 32 Classes, 2 new demountables.
- New building Update.
- Have a well-earned break and a happy and enjoyable Christmas.
# UMINA PUBLIC SCHOOL P&C ASSOCIATION
## TREASURER'S REPORT
### as at 7 December, 2009

**Balance carried forward**  
$33,393.67

<table>
<thead>
<tr>
<th>Income</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Interest</td>
<td>$62.10</td>
</tr>
<tr>
<td>Disco</td>
<td>$451.70</td>
</tr>
<tr>
<td>Disco</td>
<td>$556.95</td>
</tr>
<tr>
<td>Disco</td>
<td>$524.70</td>
</tr>
<tr>
<td>Disco</td>
<td>$216.85</td>
</tr>
<tr>
<td>Disco DJ</td>
<td>$0.50</td>
</tr>
<tr>
<td>Memberships</td>
<td>$5.00</td>
</tr>
</tbody>
</table>

**Sub Totals**  
$1,817.80  $35,211.47

<table>
<thead>
<tr>
<th>Less Expenses</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Orientation Morning Tea</td>
<td>$19.70</td>
</tr>
<tr>
<td>Disco Supplies</td>
<td>$97.13</td>
</tr>
<tr>
<td>Gifts for SAS staff</td>
<td>$20.70</td>
</tr>
<tr>
<td>State Sport Rep - Bughagier</td>
<td>$50.00</td>
</tr>
<tr>
<td>Disco DJ</td>
<td>$250.00</td>
</tr>
<tr>
<td>Disco Supplies</td>
<td>$120.00</td>
</tr>
<tr>
<td>Disco Supplies</td>
<td>$12.00</td>
</tr>
<tr>
<td>Disco Supplies</td>
<td>$24.00</td>
</tr>
<tr>
<td>House Banners</td>
<td>$1,656.80</td>
</tr>
<tr>
<td>Pens for 2009 Year 6</td>
<td>$233.00</td>
</tr>
</tbody>
</table>

**Sub Total**  
$2,483.33  $32,728.14

**Book Balance**  
$32,728.14

**Bank Statement Reconciliation**

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Balance W'pac</td>
<td>$1,823.98</td>
</tr>
<tr>
<td>Balance as per Bank Statement CBA No. 411</td>
<td>$30,924.86</td>
</tr>
<tr>
<td><strong>Bank Balance</strong></td>
<td><strong>$32,748.84</strong></td>
</tr>
</tbody>
</table>

**Add un-presented Deposits**  
$0.00

**Less un-presented Cheques**  
$20.70

**TOTAL BALANCE**  
$32,728.14